

UT Martin Graduate Studies
Application to Move from Non-Degree to Degree-Seeking Status

Name: _____ **ID:** _____

Address: _____ **City/State/ZIP:** _____

Please check desired degree program:

- | | |
|---|--|
| MASC: Strategic Communications | MSED: Teaching – Curriculum & Instruction |
| MBA: General Business Option | MSED: Teaching – Initial Licensure Elem/Sec |
| MBA: Agriculture Economics Option | MSED: Teaching – Initial Lic. Elementary |
| MSANR: Agribusiness and Risk Mgmt. | MSED: Teaching – Initial Lic. K-8 Special Ed |
| MSANR: Natural Resources Systems Mgmt. | MSED: Teaching – Initial Lic. Secondary |
| MSANR: System Science in Agriculture | MSED: Teaching – Interdisciplinary |
| MSED: Counseling – Clinical Mental Health | MSED: Teaching – Literacy |
| MSED: Counseling – School Counseling | MSED: Teaching – Special Education |
| MSED: Higher Education Leadership | MSFCS: Dietetics |
| MSED: Instructional Leadership | MSFCS: General FCS |

If a non-degree student wishes to pursue one of the above-listed degree programs, the student must meet current admission requirements to become degree-seeking. The student must meet the college’s graduate qualifying examination minimum score, receive approval of the college’s graduate committee, and submit all additional admission requirement documentation. A student must also meet one of the following qualifications:

1. Hold a bachelor’s degree with a 2.50 GPA and a 3.00 GPA in UTM graduate work attempted
2. Hold a bachelor’s degree with a 3.00 GPA in minimum of the last 30 hours attempted in the baccalaureate degree including any post baccalaureate upper division and graduate courses and a 3.00 average on UTM graduate work attempted
3. Have appropriate minimum qualifying exam score if GPA is waived.

Qualifying exam and score _____ Minimum last 30 hours GPA _____
 Undergraduate cumulative GPA _____ Cumulative GPA on UTM graduate work _____
 Additional documentation submitted _____

Upon admission to a graduate degree program, a maximum of two (2) graduate courses with a minimum grade of B in each course earned as a non-degree and/or unclassified student may be accepted in a degree program. If a student is admitted into a degree program from non-degree status, the date of the earliest course approved for graduate credit will be used as the beginning of the six- year limit toward completion. If applicable, identify the two graduate courses you wish to apply toward your graduate degree:

_____	_____	_____	_____
Discipline, number, title	Grade	Term	Hours
_____	_____	_____	_____
Discipline, number, title	Grade	Term	Hours

Applicant Signature: _____ Date: _____

If approved, the effective date will be the next term unless this completed form is submitted to the Office of Graduate Studies prior to the census date.

____ Approved Unconditional
 ____ Approved Conditional
 ____ Disapproved

_____ Chair, College Committee

Complete, print, and submit form to the Graduate Studies Office at 227 Admin Bldg, Martin, TN 38238.