

UT Martin Environmental Health & Safety – Safety Procedure

ACCIDENT ANALYSIS AND LOSS PREVENTION

EFFECTIVE DATE: 03/15/86, REVISED: 09/2014

1. ACCIDENT ANALYSIS

The campus Safety Officer will review all investigation reports on accidents and incidents. From these reports, and further investigations if necessary, the officer will make an analysis as to cause. This analysis will determine remedial actions to correct facilities or identify any developing trend.

2. LOSS PREVENTION

The program for loss prevention on campus focuses on compliance with safety standards and removal of hazards. Training is offered to educate employees in order to reduce risks.

Campus hazards are identified in several ways. Accident analysis can identify problems requiring correction as well as trends that may exist. Department of Public Safety personnel identify hazards daily in their reports. Incident reports are also used to identify problems that exist.

Hazards which are identified are corrected promptly when feasible or are minimized within budget constraints. Employees are encouraged to report safety hazards and conditions which are believed to be unsafe on the Report of Safety Hazard/Near Miss form. These forms are reviewed and investigated by the Safety Officer.